

**CITY OF LOS ANGELES**  
**California**

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    **Communications:** Maria Silva  
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**SYLMAR NEIGHBORHOOD COUNCIL**  
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**SPECIAL MEETING OF THE BYLAWS COMMITTEE - MINUTES**  
**Tuesday, February 27, 2018 - 6:30 PM**  
**Sylmar Neighborhood Council Office**  
**13521 Hubbard Street Sylmar, CA 91342**

**Committee Chair – Diane Valencia**

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

**1. Call to Order and Welcome**

Ms. Valencia called the meeting to order at 6:41 PM

**2. Roll Call**

Committee members present: Diane Valencia, Bonnie Bernard, Derek Martin, Patti Rau.  
Committee member absent: George Ortega

**3. Housekeeping:** Sign-In Sheets, etc.

Ms. Valencia briefly discussed these items.

**4. Public Comment** on non-agendized matters, within the Committee’s subject matter jurisdiction.

None

**5. Discussion and possible action** to approve the Minutes of the January 23, 2018 Bylaws Committee meeting.

Motion by Patricia Rau, Second by Diane Valencia to approve as written.

Motion passed 3/0/0 (Derek Martin ineligible)

**6. Discussion and possible action** by the Committee to develop recommendations to the Board relative to the SNC Bylaws.

The committee reviewed the Bylaws again, discussed each item identified at prior meetings and decided if changes are needed and where those might be made.

The Committee discussed changes to the Training section. A motion was made by Derek Martin and seconded by Diane Valencia. Though a vote was taken with the motion passing 4/0/0, it was noted later that the motion was invalid due to Derek Martin being ineligible to make motions or vote per the current SNC Bylaws. This item will need to be reconsidered/reheard at a future meeting.

Review of the Bylaws was declared complete. Bylaws amendments should be sent to the Executive Committee for placement on the agenda for the March, 2018 Board Meeting.

Motion by Bonnie Bernard, Second by Diane Valencia

Motion passed 3/0/0 (Derek Martin ineligible)

- 7. Discussion and possible action** by the Committee to develop recommendations to the Board relative to the SNC Board Rules.

It was discussed that Board Rules would be tabled for a later meeting, in favor of completing the recommended Bylaws amendments.

- 8. Committee Member Comments** on subject matters within the Committee's jurisdiction  
None

**9. Future Agenda Items:**

Please email the Committee Chair, Diane Valencia, at [Diane.Valencia@SylmarNC.org](mailto:Diane.Valencia@SylmarNC.org)

Next meeting date: Tuesday, March 27, 2018

**10. Closing Remarks, Announcements, Acknowledgements, and Adjournment**

Ms. Valencia motioned to adjourn the meeting at 8:14 PM with no objections.

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