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California

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SYLMAR NEIGHBORHOOD COUNCIL
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SPECIAL MEETING OF THE BYLAWS COMMITTEE - MINUTES
Monday, March 19, 2018 – 7:00 PM
Sylmar Neighborhood Council Office
13521 Hubbard Street Sylmar, CA 91342

Committee Chair – Diane Valencia

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order and Welcome

Ms. Valencia called the meeting to order at 7:05 PM

2. Roll Call

Committee members present: Diane Valencia, Bonnie Bernard, Derek Martin, Patti Rau.
Committee member absent: George Ortega

3. Housekeeping: Sign-In Sheets, etc.

Ms. Valencia briefly discussed these items.

4. Public Comment on non-agendized matters, within the Committee’s subject matter jurisdiction.

None

5. Discussion and possible action to approve the Minutes of the February 27, 2018 Bylaws Committee meeting.

Motion by Patricia Rau, Second by Bonnie Bernard to approve with two small changes – Change “Agenda” to “Minutes” in heading and fix a minor grammatical error elsewhere.

Motion passed 4/0/0

6. Appointment and/or removal by Committee Chair of Committee Members.

Diane stated that she was removing George Ortega from the Committee based on his statements made regarding the work of the committee in general.

7. Discussion and possible action by the Committee to develop recommendations to the Board relative to the SNC Bylaws.

The committee reviewed the Bylaws again, discussed each item identified at prior meetings and decided if changes are needed and where those might be made. It was decided to only rehear the wording related to Training.

Motion by Derek Martin, Second by Bonnie Bernard to make the following change Article XIV Compliance:

Section 2: Training – All Board Members shall take any and all training required by the Department in the fundamentals of Neighborhood Council, which shall include ethics and funding. Directors must remain current in all required training, prior to making motions and voting in any Council matter, including at Committee meetings.

Motion passed 4/0/0

Review of the Bylaws was declared complete. Diane will prepare Bylaws amendments and application. Documents will be sent to the Board for the March, 2018 Board Meeting.

7. **Discussion and possible action** by the Committee to develop recommendations to the Board relative to the SNC Board Rules.

It was discussed that Board Rules would be covered at the next regularly scheduled meeting on March 27, 2018

8. **Committee Member Comments** on subject matters within the Committee's jurisdiction
None

9. **Future Agenda Items:**

Please email the Committee Chair, Diane Valencia, at Diane.Valencia@SylmarNC.org

Next meeting date: Tuesday, March 27, 2018

10. **Closing Remarks, Announcements, Acknowledgements, and Adjournment**

Ms. Valencia motioned to adjourn the meeting at 7:29 PM with no objections.
