

**CITY OF LOS ANGELES**

**California**

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**SYLMAR NEIGHBORHOOD COUNCIL**

**OUTREACH COMMITTEE AND BOARD – AGENDA**

**Committee Chair: Carlos Lara**

**Tuesday, September 11<sup>th</sup>, 2018**

**6:30 PM – 8:30 PM**

**Sylmar Neighborhood Council Office**

**13521 Hubbard Street Sylmar, CA 91342**

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Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al (818) 833-8737.

1. **Call to Order.**
2. **Housekeeping:** Sign-In Sheets, Speaker Cards for Agenda Items, Recording and Timekeeper.
3. **Public Comment** on matters not appearing on the agenda:
  - a. Public Officials & Representatives (2 minutes per speaker).
  - b. Stakeholders (2 minutes per speaker).

**New Business**

4. Report/Discussion regarding the strategic plan of action in regards to increasing outreach efforts and participation.
5. Report/Discussion regarding the status of the Board approved letter for the Sylmar U.S Post Office's beautification needs.

6. Report Discussion regarding the recognition of a business/community leader at the general board meeting for the month of October.
7. Discussion and possible action to host a Meet & Greet for the month of October at any business location in Sylmar.
8. Report Discussion regarding the SNC database and the efforts to increase stakeholder participation in outreach events and Neighborhood Council meetings.
9. Update members of the SNC outreach committee.

**Future Agenda Items:** Please e-mail the committee chair [outreachcommittee@sylmarnc.org](mailto:outreachcommittee@sylmarnc.org)

The next meeting of the Outreach Committee will be on Tuesday, October 9th, 2018.

#### 10. Closing Remarks, Announcements, Acknowledgements, and Adjournment.

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All agenda items may include presentations, discussions and actions by the Outreach Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

Any Committee action may be reconsidered following the meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration, and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Committee in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting <http://www.SylmarNC.org>. Any questions or comments regarding this agenda may be submitted to Board members via the emails listed on the SNC website: <http://www.SylmarNC.org>.

Committee Meeting Minutes are available on the SNC website: <http://www.SylmarNC.org>.

(Remove after Tuesday, September 11th, 2018).